

Contract Award for replacement Mobile Youth Service Vehicles

Date: 26 March 2023

Report of: Deputy CO CEL & Head of Catering & Fleet

Report to: Chief Officer Civic Enterprise Leeds

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

Brief summary

The supply of three new Mobile Youth Service Vehicles for Children & Families to replace three (out of nine) of their old vehicles as part of the approved Vehicle Replacement Programme 2022/23

The replacement vehicles are part of the 2022/23 Vehicle Replacement Programme for Children & Families.

The council has accessed the approved third-party framework provided by The Procurement Partnership Ltd (TPPL)

Recommendations

- a) The Chief Officer Civic Enterprise Leeds is requested to approve the award of a contract for the supply of three replacement vehicles under the vehicle replacement programme to Torton Bodies Ltd. for the sum of £358,500.00

What is this report about?

- 1 This report seeks approval to award a contract to Torton Bodies Ltd. for the supply of a three new Mobile Youth Service Vehicles for a total capital cost of £358,500.00 following a recent tender exercise.
- 2 The replacement vehicles for Children & Families are on the 2022/23 Vehicle Replacement Programme.
- 3 The contract was tendered using the Council's approved third-party vehicle framework with The Procurement Partnership Ltd (TPPL).
- 4 A tender submission was sought directly from Torton Bodies Ltd. under Lot 2 Vehicle Conversions of TPPL's NEPO HGV Framework through an approved direct award process, as due to the specialised nature of these vehicles, Torton Bodies Ltd were the only supplier on the Framework which could satisfy the requirements of the vehicle specification.
- 5 The tender closed on 12 April 2023.
- 6 As this was a direct award process, there was just one bidder response – Torton Bodies Ltd.
- 7 The return tender submission from Torton Bodies Ltd included their response to the quality questions. These were asked as information only questions, reviewed and deemed to be more than satisfactory to meet the specification.
- 8 The price submitted by Torton Bodies Ltd was £119,500.00 per vehicle.

What impact will this proposal have?

- 9 Replacing these vehicles will allow Children & Families / Youth Services to renew three of their older / worn out vehicles and continue their service with greater efficiency.
- 10 This decision is a consequence of a previous decision D55811, which gave authority to tender for the supply of these vehicles.

How does this proposal impact the three pillars of the Best City Ambition?

Health and Wellbeing

Inclusive Growth

Zero Carbon

- 11 These vehicles will be replacing older unreliable vehicles with heavy maintenance requirements, with more suitable new vehicles with up-to-date emission technology, which will contribute towards improving local air quality for the benefit of everyone's health and wellbeing.
- 12 These vehicles will provide a positive contribution towards the carbon net zero target.
- 13 The vehicles will be supplied with solar panels which will further reduce their environmental impact.

What consultation and engagement has taken place?

Wards affected:

Have ward members been consulted?

Yes

No

- 14 Consultation / engagement has taken place between Fleet Services and the end user department Children & Families / Youth Services on the requirements their new vehicles in line with the Vehicle Replacement Programme.

15 Fleet Services have completed a technical specification for the vehicle/s required and undertaken a direct award tender exercise using the Council's approved third-party Vehicle Framework provider – TPPL.

16 Consultation has taken place with colleagues in Procurement and Commercial Service (PACS) and the Civic Enterprise Leeds Weekly Assurance Meetings.

What are the resource implications?

17 The firm price following the tender exercise is a total of £358,500.00 (£119,500.00 per vehicle) for the outright purchase of three Mobile Youth Service Vehicles.

18 The expenditure for this procurement exercise has previously been approved through the vehicle capital programme.

19 A delegated decision to procure 6 vehicles under the Vehicle Replacement Programme 2022/23 at an estimated cost of £423.6k was approved 18 November 2022 (Ref: D55811).

20 The proposed replacement Mobile Youth Service Vehicles will be procured from the approved capital budget of £423.6k available to spend under the 2022/23 Fleet Replacement Programme.

What are the key risks and how are they being managed?

21 No legal risks and no procurement risks as Fleet Services in conjunction with TPPL have undertaken a procurement exercise in compliance with the Council's Contract Procedure Rules.

What are the legal implications?

22 The award of this contract will be the consequence of a previous delegated decision which gave approval to tender for those vehicles on the 2022/23 Vehicle Replacement Programme.

23 As a result, this is classed as a Significant Operating Decision and is therefore not subject to call in.

Options, timescales and measuring success

What other options were considered?

24 The vehicles were already on the vehicle replacement programme.

25 Alternative fuelled vehicles were considered, but no alternatives exist on the market at this time for this application. The proposed Diesel fuelled replacement vehicles will meet all latest emission requirements to Diesel Engine Euro 6 standards.

How will success be measured?

26 Success will be achieved with the provision of the new vehicles which will more efficiently suit the department's needs.

What is the timetable and who will be responsible for implementation?

27 The Head of Catering and Fleet services will be responsible for the implementation.

28 Upon approval of this award of contract, the vehicle will be ordered with the supplier. The current lead times are estimated at 36 weeks, but this is dependent on timely base vehicle production and delivery to the vehicle bodybuilder.

Appendices

- None.

Background papers

- None.